A MODERN APPROACH FOR CORPORATIONS MANAGING E-DISCOVERY FROM HOLDS THROUGH PRODUCTIONS

Z-Discovery is a cloud-based e-discovery technology platform designed to help in-house legal teams gain control over the increased risk and the cost of litigation in an age of exponentially growing and dispersed data. Corporate legal teams can manage holds, collect electronically stored information (ESI), process data, do early review for ECA, and produce data.

STATUS QUO IS UNSUSTAINABLE
Organizations know that current methods and available solutions for handling discovery do not suffice in the face of inescapable technology trends that include exponentially growing data volumes that are stored in disparate locations. More data, in more places, is leading to exploding – and unsustainable – cost and risk. In-house legal teams need more powerful, adaptable, and affordable solutions to help them address these mounting challenges to litigation response.

TURNING RISK INTO OPPORTUNITY
The largest driver of e-discovery costs is from processing, analysis and review – in fact they absorb more than 9 out of every 10 dollars spent on e-discovery. Corporations rushing to collect ESI in response to litigation may be over-collecting and then passing it to outside counsel and service providers — unnecessarily increasing overall e-discovery costs. Controlling preservation volumes and optimizing each step of the process represents the best opportunity to mitigate the corresponding risk and cost.

INTELLIGENT DISCOVERY
We believe e-discovery is ripe for innovation. Corporations need a new approach that ensures the organization is protected with intelligent discovery best practices and technology that optimizes each step of the way:

1. DEFENSIBLE PRESERVATION
“Preserve in place” confidently knowing your processes are completely auditable and that custodians are informed and acknowledge their role in the duty to properly preserve data in repositories both local and remote that contain relevant information.

2. TARGETED COLLECTION
Take a targeted approach to collections and collect only what you need, when you need it. Start by gathering a sample from the custodians and sources that are most likely to possess relevant ESI. Use technology that makes it easy to collect from a computer, a network or from a cloud repository in a forensically sound manner. Reserve forensic imaging of hard drives for only when there is a bad actor. With targeted collections, organizations can avoid over collection cost and risk.

3. PROCESS AND REVIEW INSTANTLY FOR IMMEDIATE INSIGHTS
Quickly and thoroughly process ESI to create an index and make it searchable so that legal teams have instant access to data and can cull, dedupe, review and produce data more rapidly for immediate insights into the merits of a case and response to discovery demands. When collected data is in a secure preservation repository, the data is available as the case progresses and is sharable for subsequent matters.

FEATURES
» State-of-the-art platform puts e-discovery in the hands of in-house legal teams
» Software streamlines litigation response from the trigger event through production
» Scalable solution that matches your workflow and volume for optimal flexibility
» Innovative subscription pricing model ensures predictability and affordability
» No software or hardware to install or maintain
» Secure global access for users and custodians anytime, anywhere, on any device
» Intuitive design allows in-house team to oversee every step of the process
Zapproved is a pioneer in developing cloud-based software for corporate legal departments. The Z-Discovery Platform returns power to in-house corporate legal teams and help them navigate electronic discovery with minimal risk and cost, and it sets new standards for scalability and intuitive design.

**WORLD-CLASS INFORMATION SECURITY AND DATA INTEGRITY**

Zapproved is unique in its commitment to security. It has earned its SOC2® Type 2 Certification, which demonstrates that the company has extensive controls in place to protect against unauthorized access (both physical and logical). The report was prepared by an Independent Certified Public Accountant who audited the controls relevant to the security principle formed under the AICPA. Zapproved applications are hosted on, Amazon Web Services (AWS), who is the world leader in data hosting and security and are designed to ensure that customer data is safe and secure using industry best practices. World-leading companies have evaluated Zapproved’s system for use and it meets their demanding requirements. We are committed to the keeping private data private (Confidentiality), the way you intended it (Integrity) and accessible when you want it (Availability).

**LEGAL HOLD PRO**

The industry's leading legal hold notification and workflow management technology designed to help corporate legal teams automate, track, and manage preservation efforts and action request tracking.

**DATA COLLECT PRO**

Zapproved’s cloud-based e-discovery technology designed to assist in-house legal teams to collect data anywhere, anytime, with minimal business interruption, travel, or complexity.

**DIGITAL DISCOVERY PRO**

Zapproved’s hyper-fast cloud-based processing and review technology that gives legal teams instant access to data so they can easily store, process, cull, review, and tag documents – resulting in earlier case insights for better strategy and drastically reduced data volumes needing expensive outside review.

**FOCUS ON CUSTOMER SUCCESS**

A dedicated Customer Success team that is extremely responsive cultivates “Ridiculously Happy” customers who stay year after year (Customer retention 99%). Additionally, customer feedback is part of our success in developing easy-to-use software that meets the workflow needs of the legal department.
Get Started, Here’s How:
call: (888) 806-6750
visit: www.z-discovery.com
Legal Hold Pro™

The Industry’s Leading Legal Hold Notification and Workflow Management System

Legal Hold Pro is a Software-as-a-Service (SaaS) e-discovery technology designed to enable in-house legal teams to implement intelligent preservation through automation of legal hold notification and compliance tracking.

INTELLIGENT PRESERVATION LEADS TO LOWER OVERALL COSTS

Emerging technology trends including: big data, cloud computing and mobile devices means more discoverable data, in more places and exploding e-discovery cost and risk. Legal Hold Pro enables corporate legal teams to conduct intelligent preservation in order to reduce the effort, cost and risk associated with litigation response.

With a focus on the legal hold fundamentals, in-house legal teams can confidently “preserve-in-place.” Corporate legal teams will be able to document that their efforts meet the standards of being both reasonable and proportional in response. By identifying, preserving and collecting only the electronically stored information necessary, corporations can dramatically reduce data volumes and drastically cut costs associated with subsequent data processing and review.

REDUCED EFFORT. DEFENSIBLE RESULTS.

Legal Hold Pro assures organizations can meet their duty to preserve. The system provides an intuitive, low-cost approach to issue notifications and manage response. The templates and automated custodian interviews enable legal holds to become a predictable business process, saving time and assisting with identification of additional custodians and data sources. Email notification, reminders and acknowledgments are automatically recorded with a timestamp for a complete, defensible audit trail. Adding new custodians, editing and reissuing a hold, or releasing custodians when no longer required are all accomplished in seconds.

QUICKLY SET UP PRESERVATION IN PLACE IN OFFICE 365

Legal Hold Pro allows you to quickly implement in-place litigation holds to preserve content in Office 365, automating a process that often spans multiple departments and can be difficult to set up. This preservation in place also allows for robust reporting to ensure holds are automatically executed, and any issues or problems readily highlighted to allow the legal team more data at their fingertips.
Get Started, Here's How: call: (888) 806-6750  visit: www.legalholdpro.com

Z-Discovery.com  Legal Hold Pro™  Data Collect Pro™  Digital Discovery Pro™

ZAPPROVED™ | Legal Hold Pro™

PROMOTE COLLABORATION ON TIME-SENSITIVE ACTION REQUESTS

With Legal Hold Pro's action request management, corporate legal teams and IT can collaborate and better manage preservation and collections tasks. Tracking requests in the system ensures real-time intelligence on the status of collections, including knowing when actions were requested, which tasks are in-progress, those needing attention, and those completed. The system allows teams to oversee exceptions and ensure timely actions such as collecting data on terminated employees, conducting a “silent collection,” enabling data archiving, or suspending routine destruction of data.

CLOUD SOLUTION IS INTUITIVE, ACCESSIBLE, AND AFFORDABLE

Legal Hold Pro is designed with the legal team in mind. We've never had a failed implementation and the solution is so easy to use that corporate legal teams will be up and running in no time. The application's secure mobile and global accessibility enhances response rates. Legal Hold Pro is a cost-effective legal hold automation solution that requires no installation of hardware or additional software investment.

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Data Collect Pro™

Innovative Software Solves Collections Challenges for In-House Legal Teams

Data Collect Pro is a cloud-based e-discovery technology designed to assist in-house legal teams to collect data anywhere, anytime, without business interruption, travel, training, hardware or software.

QUICK ACCESS TO PC, CLOUD AND EMAIL DATA, WITH MINIMAL BUSINESS DISRUPTION

Often, the process of collecting ESI whether it’s in the cloud or on a custodian’s laptop, is highly labor-intensive. Technicians go into the field, usually requiring travel to multiple sites. Then they keep highly valued employees from doing their jobs while the technician sequesters the custodian’s computer and other devices, often extending the time to do this time-sensitive and critical task.

Data Collect Pro performs targeted collections with minimal custodial interaction without the need for dedicated IT resources. Custodians can keep working on their computer even while you collect! When collecting data, you can easily apply filters such as by file extension or date range to reduce the amount of ESI collected.

DOCUMENTED AND FORENSICALLY SOUND COLLECTIONS

With Data Collect Pro, you can be assured that all the necessary events required for data admissibility are automatically documented and compliant. Data Collect Pro's platform is constantly updated to ensure that your data collection adheres to only the highest standards and best practices.

FEATURES

» Conduct targeted, defensible collections without the need for significant training or infrastructure investment
» Forensically sound and defensible collections process
» Unparalleled approach for remote PC collections and cloud storage
» Streamlines workflow by tracking progress between Legal and IT
» Powerful and flexible email collection either from Exchange, Gmail, or any popular email systems
» No software or hardware to install or maintain
» Minimal business disruption—custodians can continue to work during collection
» Ability to perform silent collections so the custodian will not be aware of collection
» Automatically create and track collections from Legal Hold Pro
» Easily export data to Digital Discovery Pro
» Part of the powerful Z-Discovery Platform

SOURCES

Computers
» PCs
» Servers
» Network drives

Email
» Exchange
» Gmail
» iCloud
» IMAP
» Office 365
» Mail.com
» Yahoo!
» AOL

The Cloud
» Box
» DropBox
» Office 365–OneDrive for Business
COLLECT THE DATA YOU NEED, WHEN YOU NEED IT

Over-collection is rampant, unnecessary, and drives up e-discovery costs. Data Collect Pro allows legal teams a simple way to collaborate and conduct targeted collections. Use Data Collect Pro to pre-cull with collection filters based on file type and date range, then map out the file and folder structure to inform the set of folders needed. Quickly eliminate, music files, pictures, and DeNIST application files, so that you only collect what is likely to be relevant.

REDUCE RISK BY GIVING LEGAL TEAMS COLLECTIONS CONTROL

With collections in the hands of an informed legal team member, the pre-culling process is more effective. When corporations over-collect ESI, too much data goes to processing and review—it is tantamount to a self-imposed sanction. Over-collection also adds to the preservation risk of an organization. With Data Collect Pro, you can secure precisely what you need, when you need it.

UNIQUE ARCHITECTURE BRINGS UNPRECEDENTED POWER AND FLEXIBILITY

Data Collect Pro is fast, scalable, secure, and cost-effective. It is fast to deploy and requires no additional infrastructure investment. Data can be captured from a wide variety of sources, including remote and cloud-based repositories, and collected to our highly secure cloud repository. Its pricing model offers predictability and cost effectiveness. By leveraging the ease-of-use, efficiency, and elasticity of the cloud, Data Collect Pro can offer a cost-effective solution to your collection needs.

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Digital Discovery Pro™

Instant Access Discovery Processing and Review

Digital Discovery Pro is a cloud-based e-discovery application that rapidly processes electronically stored information (ESI) — affordably giving corporate legal teams instant access to discovery data so they can search, tag, review and produce information with ease.

HYPER-FAST, EASY-TO-USE, AND AFFORDABLE PROCESSING & REVIEW GIVES CORPORATE LEGAL TEAMS THE POWER TO “KNOW NOW”

Digital Discovery Pro takes the waiting out of processing for discovery by using the power of the Amazon Web Services (AWS) cloud to offer hyper-fast and flexible processing that right-sizes computing power to meet processing needs for any size of project. It’s uniquely easy to use, so corporate counsel can ingest, process, search, and review discovery data instantly — providing rapid insights that can inform case strategy for more efficient response to discovery, investigations, and records requests. Why wait for data insights, when you can “Know Now”?

FEATURES

» Efficiently process data for discovery, including deduplication, deNISTing, file identification, content and metadata extraction

» Automatic OCR of documents without extractable text

» Duplicate filtering and management

» Processing and review application designed specifically for corporate legal

» Flexible data ingestion including: easy drag-and-drop, remote location ingestion via Data Collect Pro integration, or for large datasets, via AWS S3 loader

» Rapidly process datasets of any size via scalable and elastic cloud infrastructure

» Filter by dates, search terms, and document attributes to shrink data volumes and target relevant data

» Powerful searching and tagging functions to organize and understand your case

» Instantly review, tag, and export data — allowing quicker response to investigations and document requests

» Single instance, multi-tenant environment means users are always on the latest version with no maintenance hassle nor additional expense

» All in pricing means no surprises

» Document redaction and production

GET CONTROL OVER EXORBITANT E-DISCOVERY COSTS

Outsourcing e-discovery is expensive and unpredictable because it’s difficult to know how much data will be involved and how long it will need to be hosted. Now legal teams can take control over the costly e-discovery process and gain predictability over their legal spend with a predictable all-inclusive subscription-pricing model. There is no hardware or software to install, and organizations always have the latest version without any additional expenses or business disruption.
MANAGING DISCOVERY PROCESSES HAS NEVER BEEN EASIER

Designed for corporate legal workflows, in-house legal teams can get started reviewing data instantly by simply dragging and dropping datasets for upload or conveniently ingesting data from Data Collect Pro or via an AWS S3 loader. Searching and tagging capabilities make it easy to reduce data volumes. Deploying the software is easy too, and it's so intuitive that your team won't need time-consuming training or certifications. Legal departments can trust their discovery processes are ready for the future knowing there are no software or hardware infrastructure for IT teams to add or maintain down the road.

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